# Senate Commerce Committee Nominee Questionnaire, 118th Congress

Instructions for the nominees: The Senate Committee on Commerce, Science, and Transportation (the "Committee") asks you to provide typed answers to each of the following questions. It is requested that the nominee type the question in full before each response. Do not leave any questions blank. Type "None" or "Not Applicable" if a question does not apply to the nominee. Begin each section (i.e., "A", "B", etc.) on a new sheet of paper. Electronically submit your completed questionnaire to the Committee in PDF format and ensure that sections A through E of the completed questionnaire are in a text searchable and that any hyperlinks can be clicked. Section F may be scanned for electronic submission and need not be searchable.

# A. BIOGRAPHICAL INFORMATION AND QUALIFICATIONS

1. Name (Include any former names or nicknames used):

James Todd Inman

- J. Todd Inman
- 2. Position to which nominated:

National Transportation Safety Board

3. Date of Nomination:

July 25, 2023

4. Address (List current place of residence and office addresses):

Office: 1299 Pennsylvania Ave Washington DC 20004

5. Date and Place of Birth:

Benton, Kentucky

February 1, 1971

6. Provide the name, position, and place of employment for your spouse (if married) and the names and ages of your children (including stepchildren and children by a previous marriage).

Ann Duncan Inman, Savills NA

Carson Duncan, 21

Katlyn Duncan, 25

7. List all college and graduate schools attended, whether or not you were granted a degree by the institution. Provide the name of the institution, the dates attended, the degree received, and the date of the degree.

B.S., Journalism and Advertising, University of Mississippi (1989-1993)

8. List all post-undergraduate employment, including the job title, name of employer, and inclusive dates of employment, and highlight all management-level jobs held and any non-managerial jobs that relate to the position for which you are nominated.

APCO Worldwide (January 2021-Present)

Sr. Director, Office of the Executive Chairman (July 2022-Present) International Advisory Council, APCO Worldwide (January 2021-June 2021)

State of Florida

Secretary, Department of Management Services (June 2021-July 2022)\*

United States Department of Transportation, Senior Executive Service, Office of the Secretary of Transportation (January 2017- January 2021) \*

Chief of Staff January (2019-January 2021)

Deputy Chief of Staff (August 2018-January 2019)

Director of Operations (January 2017-August 2018)

State Farm Insurance Companies

Independent Contractor Agent, Property and Casualty Agency (2000-2017)

State Farm Fire and Casualty
Claims Superintendent (1999-2000)

State Farm Mutual Automobile Insurance Special Investigative Unit (1996-1999)

State Farm Fire and Casualty
Claims Specialist (1994-1996)

- \* Denotes a management level role and/or a role that relates to the position for which I have been nominated.
- 9. Attach a copy of your resume.

Please see Attachment A.

10.List any advisory, consultative, honorary, or other part-time service or positions with Federal, State, or local governments, other than those listed above after 18 years of age.

None

11.List all positions held as an officer, director, trustee, partner, proprietor, agent, representative, or consultant of any corporation, company, firm, partnership, or other business, enterprise, educational, or other institution.

Wendell Foster Campus for Developmental Disabilities, Chairman of the Board (2010-2012)

Owensboro Country Club Board of Directors, Member (2007-2010)

Cliff Hagan Boys and Girls Club Board of Directors, Director (2006-2009)

Ursuline Sisters of Mt. Saint Joseph Retreat Center Board of Directors, Director (2004-2008)

Audubon Bon Harbor Neighborhood Alliance, President (2017)

Owensboro Kentucky Chamber of Commerce Board of Directors

Member (2002-2007) Chairman of the Board (2006)

Greater Owensboro Kentucky Economic Development Corporation Board of Directors, Member (2006)

Friday After 5 Music Festival, Chairperson; Board of Directors (2005-2006)

March of Dimes Regional Board of Directors, Vice President (2005-2007)

United States Small Business Administration National Advisory Council, Member (2006-2007)

Rotary Club of Owensboro Board of Directors, Director (2005-2006)

Owensboro Daviess County Regional Airport Board of Directors (2002-2006)

Board Member (2002-2006)

Executive Committee Member (2004-2006)

Chairman of Board of Governors – Phi Kappa Tau, University of Mississippi (1994-1995)

12.Please list each membership you have had after 18 years of age or currently hold with any civic, social, charitable, educational, political, professional, fraternal, benevolent or religiously affiliated organization, private club, or other membership organization. (For this question, you do not have to list your religious affiliation or membership in a religious house of worship or institution.). Include dates of membership and any positions you have held with any organization. Please note whether any such club or organization restricts membership on the basis of sex, race, color, religion, national origin, age, or disability.

Summit Golf and Country Club, Member (2017-2019)

Owensboro, Kentucky Country Club, Member (2002-2018)

Owensboro Rotary Club, Member (2001-2017)

None of these groups restricts membership on the basis of race, sex, color, religion, national origin, age, or disability.

13. Have you ever been a candidate for and/or held a public office (elected, non-elected, or appointed)? If so, indicate whether any campaign has any outstanding debt, the amount, and whether you are personally liable for that debt.

Yes, I was a candidate for the Mayor of Owensboro, Kentucky and did not proceed past the primary in 2014. This campaign has no outstanding debts or liabilities. That campaign is the only time I have run for public office. I have never held elected public office. As previously discussed, I have been appointed (non-elected position) as the Secretary of the Florida Department of Management Services and to various positions in the U.S. Department of Transportation, most recently as Chief of Staff.

14.List all memberships and offices held with and services rendered to, whether compensated or not, any political party or election committee within the past ten years. If you have held a paid position or served in a formal or official advisory position (whether compensated or not) in a political campaign within the past ten years, identify the particulars of the campaign, including the candidate, year of the campaign, and your title and responsibilities.

Romney for President, Director of Logistics for Ohio (2012) Republican National Committee Convention, Delegate and Chief Whip for Kentucky (2016)

Trump for President, Deputy State Director for Kentucky (2016) Inaugural Committee Bevin for Governor, Member (2016) McConnell for Senate, Advance-Staging and Production Team (2014)

15.Itemize all political contributions to any individual, campaign organization, political party, political action committee, or similar entity of \$200 or more for the past ten years.

07/27/2023	Russell Coleman for Attorney General of Kentucky	\$2,000.00
01/11/2023	Ryan Quarles for Governor of Kentucky	\$1,000.00
12/05/2022	Daniel Cameron for Kentucky Governor	\$1,000.00
11/29/2022	Jonathan Shell for Kentucky Agriculture Commissioner	\$1,000.00
09/20/2022	Andy Barr for Congress	\$1,000.00
05/13/2022	Russell Coleman for Attorney General of Kentucky	\$2,000.00

08/15/2020	Trump Victory Committee	\$5,000.00
04/22/2020	Trump Victory Committee	\$250.00
10/13/2016	Rand Paul for Senate	\$250.00
08/31/2016	Jim Gooch for Kentucky State Senator	\$250.00
06/08/2016	Republican Party of Kentucky	\$750.00
04/16/2016	DJ Johnson for Kentucky State Senator	\$250.00
02/03/2016	Guthrie for Congress	\$500.00
01/02/2016	Jim Gooch for Kentucky State Senator	\$250.00
10/27/2015	Ryan Quarles for Kentucky Agriculture Commissioner	\$250.00
08/31/2015	Whitney Westerfield for Kentucky Attorney General	\$500.00
07/16/2015	Ryan Quarles for Kentucky Agriculture Commissioner	\$250.00
09/25/2015	Republican Party of Kentucky	\$250.00
12/22/2014	Ryan Quarles for Kentucky Agriculture Commissioner	\$250.00
10/03/2014	Danny Carroll for Kentucky State Senate	\$500.00
08/29/2014	McConnell Senate Committee 2014	\$1,000.00
08/20/2014	McConnell Victory Kentucky	\$1,000.00
12/31/2013	Rand Paul for US Senate 2014	\$500.00
12/11/2013	Rand Paul for US Senate 2014	\$500.00
11/20/2013	McConnell Senate Committee 2014	\$500.00
11/18/2013	Suzanne Miles for Kentucky State Senator	\$250.00
10/17/2013	C.B. Embry for Kentucky State Senator	\$250.00

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16.List all scholarships, fellowships, honorary degrees, honorary society memberships, military medals, and any other special recognition for outstanding service or achievements.

Who's Who in American Colleges, and Universities 2003

A.E. Roden Award in Journalism, University of Mississippi 2003

Top 40 Leaders Under the Age of 40, Owensboro Messenger-Inquirer 2016

- 17.List each book, article, column, letter to the editor, Internet blog posting, or other publication you have authored, individually or with others. Include a link to each publication when possible. If a link is not available, provide a digital copy of the publication when available.
- J. Todd Inman, *Taking a Stand: No expanded gaming*, 14 News (Jun. 15, 2009), <a href="https://www.14news.com/story/10533563/taking-a-stand-no-expanded-gaming/">https://www.14news.com/story/10533563/taking-a-stand-no-expanded-gaming/</a>.

18.List all speeches, panel discussions, and presentations (e.g., PowerPoint) that you have given on topics relevant to the position for which you have been nominated. Include a link to each publication when possible. If a link is not available, provide a digital copy of the speech or presentation when available.

Witness, Hearing Before the Florida Senate Government Oversight and Accountability Committee, Presentations by State Agencies regarding Recruitment and Retention of Agency Employees (January 19, 2022). I did not provide any written testimony. I am unable to locate a transcript but a recording is available here (starting at 29:28):

https://www.flsenate.gov/media/videoplayer?EventID=1 agrojb21-202201190830 and the related presentation is available here:

https://www.flsenate.gov/Committees/Show/GO/MeetingPacket/5412/9714 MeetingPacket 5412 2.pdf

Opening Speaker, 50<sup>th</sup> Annual Police Officers' & Firefighters' Pension Trustee Conference, Department of Management Services (Nov. 4, 2021). I am unable to locate a transcript or recording.

Witness, *Hearing Regarding an Overview of Fleet Management and Facilities Management*, Florida Senate Governmental Oversight and Accountability Committee (October 13, 2021). I am unable to locate a transcript but a recording is available here (starting at 0:53):

https://www.flsenate.gov/media/videoplayer?EventID=1 2lh82hog-202110130900 and the related presentation is available here:

https://www.flsenate.gov/Committees/Show/GO/MeetingPacket/5258/9450 MeetingPacket 5258 2.pdf.

Witness, Hearing Regarding Appointment to be the Secretary of the Florida Department of Management Services, Florida Senate Ethics Committee (February 28, 2022). I did not provide any written testimony. I am unable to locate a transcript but a recording is available here (starting at 19:53): <a href="https://www.flsenate.gov/media/videoplayer?EventID=1">https://www.flsenate.gov/media/videoplayer?EventID=1</a> wm681zlk-

Speaker, *OCTC Business Champions Fuel the Force* (Jan. 21, 2016), video available at: https://www.youtube.com/watch?v=-YP-Y01ayi4&t=101s.

202202280900.

19.List all public statements you have made during the past ten years, including statements in news articles and radio and television appearances, which are on

topics relevant to the position for which you have been nominated, including dates. Include a link to each statement when possible. If a link is not available, provide a digital copy of the statement when available.

Please see Attachment B.

20.List all digital platforms (including social media and other digital content sites) on which you currently or have formerly operated an account, regardless of whether or not the account was held in your name or an alias. Include the full name of an "alias" or "handle", including the complete URL and username with hyperlinks, you have used on each of the named platforms. Indicate whether the account is active, deleted, or dormant. Include a link to each account if possible.

Facebook (inactive): facebook.com/jtoddinman (inactive since 2019; account closed)

Twitter (inactive): twitter.com/jtoddinman (deactivated in 2019)

Twitter (inactive): twitter.com/KeepinTruckin (deactivated in 2023)

Linkedin (active): linkedin.com/in/jtoddinman

21.Please identify each instance in which you have testified orally or in writing before Congress in a governmental or non-governmental capacity and specify the date and subject matter of each testimony.

Witness, Field Hearing Regarding the Effects of the H2B Visa Program on Farm Operations, U.S. House Ways and Means Committee (1998). I did not provide any written testimony. I am unable to locate a transcript or recording. I cannot determine the exact date of this testimony.

22. Given the current mission, major programs, and major operational objectives of the department/agency to which you have been nominated, what in your background or employment experience do you believe affirmatively qualifies you for appointment to the position for which you have been nominated, and why do you wish to serve in that position?

My desire to serve is rooted in my desire to continue the United States transportation system's record as the "Gold Standard" in safety. I have had the

honor to serve in numerous different public service roles. One common theme across all of those roles is that I prioritized safety. I believe my understanding of all modes of transportation that I gained at the U.S. Department of Transportation (DOT), as well as my investigative expertise and crisis management skills will not only add value to NTSB's immediate response to incidents but also aid in NTSB's efforts to advance policies and practices that will save lives.

Indeed, throughout my career I have served in roles in which I have honed my ability to excel under pressure (especially in crisis management scenarios), grasp voluminous and disparate data, and consider a variety of perspectives to identify and drive success.

At State Farm, I worked as a claim's specialist, an investigator in the special investigative unit, and an expert in fire and arson investigations before numerous courts. In those roles, I mastered the ability to critically review investigative reports and safety recommendations. For example, I specialized in complex investigations, including cases where a large amount of the evidence was destroyed. In conducting those investigations, I had to think critically and examine human factors, just as the NTSB must do in conducting its investigations. In addition, I completed over 200 hours of continuing education in all aspects of investigations along with being certified as an instructor for the National Fire Academy in Emmitsburg, Maryland.

My experience at DOT in the Secretary of Transportation's office offered a diverse and in depth understanding of DOT and its role in safety regulation and implementation. During my entire time at DOT, I oversaw the Security and Emergency Response Division, known as S-60. This experience gave me firsthand experience in managing dynamic crisis events. And during the COVID-19 pandemic, I co-authored DOT's "Return to normal operations" manual that governed the DOT's 55,000 employees and 20,000 contractors. That manual was crucial in ensuring DOT enabled the provision of critical services, such as vaccine delivery, in a safe and efficient manner.

My role as Secretary of Management Services in the State of Florida further illustrates my ability to oversee a large agency. In that role, I was directly responsible for administering over \$20 billion financial transactions annually in addition to an internal budget of over \$1 billion and workforce of 1,000 people which were double that of NTSB. I was also responsible for implementing and updating life safety plans for all state owned and leased property (totaling 12 million square feet) and leading the telecommunications and logistics departments

under the national response framework for the State of Florida. During my tenure I procured and began the rollout of a complete update to the state law enforcement radio system, a \$650 million project which ensured critical safety communications for all state agencies and law enforcement.

23. What do you believe are your responsibilities, if confirmed, to ensure that the department/agency has proper management and accounting controls, and what experience do you have in managing a large organization?

This is an essential responsibility of the NTSB. Board members must ensure sound management and financial systems are in place along with continuing the history of having best in class experts at the NTSB. Considering the significant increase of technology throughout the transportation system it also incumbent that Board members set strategic goals to keep pace with innovation. Board members must also be able to convey the critical messaging needed for the public to have trust in the investigative process along with ongoing recommendations from the NTSB.

During my time at DOT as a senior executive I was involved with annual budgeting and appropriations for the entire agency. This required interdepartmental coordination and ensuring audits were completed accurately and in a timely fashion. Additionally, I served on the Executive Resource Board which selected and handled all SES career actions for the department.

As Secretary of Management Services in Florida I managed 8 distinct operating divisions each having their own budget authority and audit components. Additional duties included representing the state in 7 distinct collective bargaining agreements, setting HR policy for all state employees. As Secretary I was also responsible for all State employees' retirements benefits administration which encompassed 2.3 million members and was subject to a myriad of compliance requirements including federal, state, and local.

- 24. What do you believe to be the top three challenges facing the department/agency, and why?
- 1. <u>Safety</u>: Maintaining the United States' preeminent position as the country with the safest transportation system should always be at the forefront of the NTSB. The NTSB must continue to work hard to fulfil its safety mission, especially as the environment in which it operates and investigates continues to see new entrants.

- 2. <u>Automation</u>: Automation is on the rise in various modes of transportation. As this trend continues, the NTSB will need to deepen its understanding of the role of automation, while still examining the human factors that contribute to transportation accidents and safety.
- 3. <u>Staffing</u>: The NTSB workforce has always been known and relied upon throughout the world as experts in their field. Making sure that NTSB employees have the resources necessary to stay ahead of technological advances, and recruiting a workforce that can deal with the growing complexity of the NTSB's mission are critical to its success.

# **B. POTENTIAL CONFLICTS OF INTEREST**

1. Describe all financial arrangements, deferred compensation agreements, and other continuing dealings with business associates, clients, or customers. Please include information related to retirement accounts, such as a 401(k) or pension plan.

I have a deferred compensation account which was set up in 2013 when I was an agent for State Farm. This account used earned compensation as the basis for the account. I paid into this account from 2013 to 2017. The payout terms were preset at the time the account was created and will be paid in monthly installments that are fixed for a period of my term. I have disclosed this account on the OGE 278 filing with specific distribution amounts. The account is a general obligation State Farm owes to me. Pursuant to my ethics agreement, I will be recusing from any matter involving State Farm unless first obtaining a written waiver.

During my employment at State Farm, I became vested in their defined benefit retirement plan. I am not eligible to receive benefits from this plan until after I am age 62. Payments are estimated to be under per month at the time of eligibility.

I have a 401(k) account with my current employer, APCO, to which I make voluntary contributions and APCO makes percentage matching contributions. If confirmed, I will cease engagement with that plan.

If confirmed, I have an ethics agreement in place that will direct my resignations and recusals. A copy of this agreement has been provided to the Committee.

2. Do you have any commitments or agreements, formal or informal, to maintain employment, affiliation, or practice with any business, association, or other organization during your appointment? If so, please explain.

No.

3. Indicate any investments, obligations, liabilities, or other relationships which could involve potential conflicts of interest in the position to which you have been nominated. Explain how you will resolve each potential conflict of interest.

In connection with the nomination process, I have consulted with the Office of Government Ethics and the NTSB's Designated Agency Ethics Official to identify any potential conflicts of interest. Any potential conflicts of interest will continue to be resolved in accordance with the terms of an ethics agreement that I have entered into with the NTSB's Designated Agency Ethics Official and that has been provided to this Committee. I am not aware of any potential conflicts of interest.

4. Describe any business relationship, dealing, or financial transaction which you have had during the last ten years, whether for yourself, on behalf of a client, or acting as an agent, that could in any way constitute or result in a possible conflict of interest in the position to which you have been nominated. Explain how you will resolve each potential conflict of interest.

None.

In connection with the nomination process, I have consulted with the Office of Government Ethics and the NTSB's Designated Agency Ethics Official to identify any potential conflicts of interest. Any potential conflicts of interest will continue to be resolved in accordance with the terms of an ethics agreement that I have entered into with the NTSB's Designated Agency Ethics Official and that has been provided to this Committee. I am not aware of any potential conflicts of interest.

5. Identify any other potential conflicts of interest and explain how you will resolve each potential conflict of interest.

None.

In connection with the nomination process, I have consulted with the Office of Government Ethics and the NTSB's Designated Agency Ethics Official to identify

any potential conflicts of interest. Any potential conflicts of interest will continue to be resolved in accordance with the terms of an ethics agreement that I have entered into with the NTSB's Designated Agency Ethics Official and that has been provided to this Committee. I am not aware of any potential conflicts of interest.

6. Describe any activity during the past ten years, including the names of clients represented, in which you have been engaged for the purpose of directly or indirectly influencing the passage, defeat, or modification of any legislation or affecting the administration and execution of law or public policy.

All officials that have contact with the Florida Legislature must register as a lobbyist. Thus, as Florida's Secretary of Management Services I was registered to lobby the Florida Legislature on behalf of the Florida State Government and no other entities.

During my tenure at the U.S. Department of Transportation (DOT) I had various interactions on behalf of DOT with legislators, including FAA reauthorization, infrastructure funding, surface transportation reauthorization and COVID-19 related funding.

# C. LEGAL MATTERS

- 1. Have you ever been disciplined or cited for a breach of ethics, professional misconduct, or retaliation by, or been the subject of a complaint to, any court, administrative agency, the Office of Special Counsel, an Inspector General, professional association, disciplinary committee, or other professional group? If yes:
  - a. Provide the name of court, agency, association, committee, or group;
  - b. Provide the date the citation, disciplinary action, complaint, or personnel action was issued or initiated;
  - c. Describe the citation, disciplinary action, complaint, or personnel action;
  - d. Provide the results of the citation, disciplinary action, complaint, or personnel action.

No.

2. Have you ever been investigated, arrested, charged, or held by any Federal, State, or other law enforcement authority of any Federal, State, county, or municipal entity, other than for a minor traffic offense? If so, please explain.

No.

3. Have you or any business or nonprofit of which you are or were an officer ever been involved as a party in an administrative agency proceeding, criminal proceeding, or civil litigation? If so, please explain.

No.

4. Have you ever been convicted (including pleas of guilty or *nolo contendere*) of any criminal violation other than a minor traffic offense? If so, please explain.

No.

5. Have you ever been accused, formally or informally, of sexual harassment or discrimination on the basis of sex, race, religion, or any other basis? If so, please explain.

No.

6. Please advise the Committee of any additional information, favorable or unfavorable, which you feel should be disclosed in connection with your nomination.

None.

# D. RELATIONSHIP WITH COMMITTEE

1. Will you ensure that your department/agency complies with deadlines for information set by congressional committees, and that your department/agency endeavors to timely comply with requests for information from individual Members of Congress, including requests from members in the minority?

Yes.

2. Will you ensure that your department/agency does whatever it can to protect congressional witnesses and whistleblowers from reprisal for their testimony and disclosures?

Yes.

3. Will you cooperate in providing the Committee with requested witnesses, including technical experts and career employees, with firsthand knowledge of matters of interest to the Committee?

Yes.

4. Are you willing to appear and testify before any duly constituted committee of the Congress on such occasions as you may be reasonably requested to do so?

Yes.

(Nominee is to include this signed affidavit along with answers to the above questions.)

# F. AFFIDAVIT

being duly sworn, hereby states that he/she has read and signed the foregoing Statement on Biographical and Financial Information and that the information provided therein is, to the best of his/her knowledge, current, accurate, and complete.

Signature of Nominee

Subscribed and sworn before me this  $10^{th}$  day of Aug., 2023

Catherine Bernases Robinson Notary Public



District of Columbia  Signed and Second to (or altimod) before me im 8/10/23 (Date)  by
Signature of Hoterto Others: Cathern Benneco Robinson
The of Office Notercy Public
My Commission Expires: 7/14/2026

# J. Todd Inman



Transformative senior executive with substantial experience in management, transportation, safety, and investigations at the federal, state, and corporate levels. Comprehensive knowledge of the U.S. Department of Transportation and the transportation modes it administers, including individual and collective public safety impacts. Highly regarded for the ability to quickly dissect complex issues and drive performance-based solutions. Subject matter expertise in Cause and Origin Investigations involving Fire and Explosions.

#### PROFESSIONAL EXPERIENCE

### APCO Worldwide, Office of the Executive Chairman

**Senior Director** (July 2022–Present)

- > Serve as a member of the global Senior Leadership Team based in Washington, DC headquarters.
- > Counsel clients on supply chain management, international business strategies, U.S. transportation safety laws and regulations, and crisis management.
- Mentor junior and entry level staff.

#### State of Florida

## Secretary, Department of Management Services (June 2021–July 2022)

- > Unanimously confirmed by the Florida Senate.
- > Management responsibility for all state government employees totaling over 100,000 full time employees in the areas of human resource policy, building administration, payroll processing, retirement benefits, group health insurance, purchasing and technology policy.
- ➤ Led over 1,000 full time employees, \$1 billion budget which controlled over \$20 billion of contract procurements and other transactions.
- > Eight divisions under direct management which included all state telecommunications, fleet management, private prisons, and specialized service.
- Led Emergency Service Functions for logistics and communications under the National Response Framework, developed by FEMA for emergency management nationwide.
- > Responsible for property management of 6 million square feet of owned property and 6 million square feet of leased property.

### International Advisory Council, APCO Worldwide

Council Member (January 2021–June 2021)

> Provided strategic counsel and advice on an ad hoc basis.

### U.S. Department of Transportation, Office of the Secretary

Chief of Staff (January 2019–January 2021) (Senior Executive Service)

Deputy Chief of Staff and Director of Operations (January 2017–January 2019) (Senior Executive Service)

- Managed Department of Transportation's 55,000 employees, 20,000 contractors and \$89 billion annual budget and oversaw the Department's operating administrations reflecting all transportation modes including aviation, rail, transit, and highways.
- Oversaw Agency "Emergency Response Team" including all hurricanes and manmade disasters in coordination with other Emergency Service Function Agencies of the U.S. Government.
- Directed Intelligence, Response and Security Division (S-60) (TS/SCI security clearance).
- > Senior leader of "Covid-19" response including reviewing and approving all administrative actions taken by the Department. Led interagency reviews and response implementation with other agencies, including DHS, CDC, OMB.
- Co-Author of DOT's "Return to Normal Operations" post "Covid-19" plan for all employees and facilities. Served as the Secretary's representative overseeing "Covid-19" plans involving safeguarding the Department's workforce.
- > Chairman of the Executive Resource Board overseeing all recruitment and hiring of Senior Executive Service career officials.

- ➤ Liaised with all state departments of transportation as well as elected officials with transportation responsibilities, including Governors, Chiefs of Staff and Secretaries of Transportation.
- > Department's chief liaison with all other Cabinet front offices, including participation in weekly Cabinet Chiefs of Staff meeting at White House.

### **State Farm Insurance Companies**

### Independent Contractor Agent, Property and Casualty Insurance Agency (2000–2017)

- > Independent Contractor Agent responsible for handling all aspects of a multi-line agency including talent recruitment, budgeting, marketing and compliance.
- Named to the President's Club representing one of the top 50 agents in the United States out of 17,000 for sales in a specific line of business.
- ➤ Generated over \$3 million in annual premiums serving over 5,000 households.
- Frequent mentor and speaker on process improvements for grass roots advocacy.

## **State Farm Insurance Companies**

Claims Superintendent, State Farm Fire and Casualty (1999–2000)

Special Investigative Unit, State Farm Mutual Automobile Insurance (1996–1999)

Claims Specialist, State Farm Fire and Casualty (1994-1996)

- > Over 200 hours of continuing education in the investigation of Fire Origin and Cause.
- > Instructor and guest lecturer on the principles of fire investigation.
- Expert witness in Federal, State and Local court in Fire Origin and Cause.
- Contributor to National Fire Protection Association (NFPA) Consensus Standard 921 Guide for Fire and Explosion Investigations.
- Instructor for the National Fire Academy regional delivery "Arson Detection for First Responders."
- Conducted numerous accident investigations.
- Supervised complex litigation cases involving numerous parties.
- Certified Property and Casualty Adjuster.

### AWARDS, VOLUNTEER ACTIVITIES, APPOINTMENTS & AFFILIATIONS

- ➤ U.S. Small Business Administration National Advisory Council (2006–2007)
- > Chairman of the Board of the Owensboro Daviess County Chamber of Commerce (2006)
- > Greater Owensboro Kentucky Economic Development Corporation Board of Directors, Member (2006)
- > Chairman of the Board of the Wendell Foster Campus for Developmental Disabilities (2010-2012)
- ➤ Chairman of Board of Governors Phi Kappa Tau, University of Mississippi (1994–1995)
- Friday After 5 Music Festival, Chairperson; Board of Directors (2005–2006)
- ➤ March of Dimes Regional Board of Directors Vice President (2005–2007)
- ➤ Ursuline Sisters of Mt. Saint Joseph Retreat Center Board of Directors (2004–2008)
- ➤ Cliff Hagan Boys and Girls Club Board of Directors (2006–2009)
- Rotary Club of Owensboro- Board of Directors (2005–2006)
- Owensboro Daviess County Regional Airport Board of Directors (2002–2006) & Executive Committee (2004–2006)
- Economic Development Corporation Board of Directors (2006)
- ➤ Audubon-Bon Harbor Neighborhood Alliance President (2007)

### **EDUCATION** The University of Mississippi (Ole Miss) 1993

Degree: Bachelor of Science in Journalism and Advertising

**Emphasis: Public Relations**